

## **AGENDA**

### **COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION**

**November 15, 2005**

**Aldermen Smith, Guinta,  
Osborne, Shea, Thibault**

**5:00 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Smith calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Guy Beloin, Financial Analyst II, providing monthly financial statements for the four months ended October 31, 2005 for FY2006.

**Gentlemen, what is your pleasure?**

4. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:
  - a) department legend;
  - b) open invoice report over 90 days by fund;
  - c) open invoice report all invoices for interdepartmental billings only;
  - d) open invoice report all invoices due from the School Department only;
  - e) listing of invoices submitted to City Solicitor for legal determination; and
  - f) accounts receivable summary.

**Gentlemen, what is your pleasure?**

5. Communication from Sharon Wickens, Financial Analyst II, submitting the 1<sup>st</sup> quarter FY2006 write off list for the accounts receivable module.

**Gentlemen, what is your pleasure?**

6. If there is no further business, a motion is in order to adjourn.